



Requirements for Annual Renewal of Company Licenses under the PSRA Act

1. Form 1 duly completed
2. Valid Tax Compliance Certificate
3. Nominal Roll of guards
4. Firearms Listing
5. Firearm Booklet (Original & Copy)
6. Firearm renewal Certificate
7. Police Report for (lost/stolen/defective/substitute) firearms
8. Client list
9. Payment of Prescribed Fee
10. Letter from Police (if operating from a new location)
11. Directors' Profile
12. Form 23 (where there is a change of Director)
13. Finger Print of Directors
14. Uniform Description –photograph & written description
15. Inspection of Office
16. Company TRN

N.B. 1-10 - Mandatory

11-16 - All documents should not be more than five (5) years old.