



**Requirements for Registration/Licences of Company/Company Directors
Under the PSRA ACT**

<ol style="list-style-type: none"> 1. Private Security Authority (Form 1) completed and signed. 2. Private Security Regulation Authority (Form 2) completed and signed by directors. 3. Two (2) passport size photographs each of all directors which must be certified by the Justice of the Peace who gives the recommendation. 4. Two (2) References (as stated on Form 2) for directors. 5. Tax Payer Registration Number for the Directors/Companies. 6. Birth Certificate (certified copy) (as stated on Form 2) for directors 7. Certificate of Incorporation of the Company. 8. Articles of Incorporation (Form 1a) 	<ol style="list-style-type: none"> 9. Form 23 filed at the Register of Companies if there is a Change of Directors). 10. Current Tax Compliance Certificate. 11. G.C.T Registration Certificate. 12. Finger-print report of company directors 13. Director's Profile 14. Uniform Description – photograph & written description 15. Inspection to be conducted by the Police and Inspectors of the Private Security Regulation Authority of the registered office/premises of the company. 16. Interview by Private Security Regulation Authority representatives. 17. Payment of Prescribed Fee.
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All security Personnel and Directors of the company should be finger-printed at your local police station.

Finger-print receipts should be purchased at the Head Office of the Ministry of National Security, 2 Oxford Road, Kingston 5 (cost- One Thousand Dollars (\$1,000.00) per person.

Receipts should be attached to the finger-print cards and submitted to the Criminal Records Office, C.I.B. Headquarters, 34 Duke Street for the finger-print search to be done.

N.B. Finger Print Reports and Recommendations are invalid after six (6) months.